

# Cash Count Sheet For Anticipated \$500+

\*\*Requires 3 counters total

Date: \_\_\_\_\_ Deposit # (treasurer use): \_\_\_\_\_

Event: \_\_\_\_\_

Complete form with 3 counters prior to deposit for anticipated amounts in excess of \$500+. Initial in agreement to amount noted. Treasurer/President attach form to deposit slip or statement.

<b>COINS</b>	<b>Counter #1 Initials</b>	<b>Counter #2 Initials</b>	<b>Counter #3 Initials</b>
Pennies _____ @ 0.01 = _____	_____	_____	_____
Nickels _____ @ 0.05 = _____	_____	_____	_____
Dimes _____ @ 0.10 = _____	_____	_____	_____
Quarters _____ @ 0.25 = _____	_____	_____	_____
50¢ Piece _____ @ 0.50 = _____	_____	_____	_____
\$1.00 Piece _____ @ 1.00 = _____	_____	_____	_____
<b>TOTAL COINS \$:</b> _____	_____	_____	_____

<b>CASH</b>	<b>Counter #1 Initials</b>	<b>Counter #2 Initials</b>	<b>Counter #3 Initials</b>
Ones _____ @ 1.00 = _____	_____	_____	_____
Twos _____ @ 2.00 = _____	_____	_____	_____
Fives _____ @ 5.00 = _____	_____	_____	_____
Tens _____ @ 10.00 = _____	_____	_____	_____
Twenties _____ @ 20.00 = _____	_____	_____	_____
Fifties _____ @ 50.00 = _____	_____	_____	_____
Hundreds _____ @ 100.00 = _____	_____	_____	_____
<b>TOTAL CASH \$:</b> _____	_____	_____	_____
<b>TOTAL Currency:</b> _____	_____	_____	_____
<small>(Coins + Cash)</small>			

<b>CHECKS</b>	<b>Counter #1 Initials</b>	<b>Counter #2 Initials</b>	<b>Counter #3 Initials</b>
Total # of checks: _____	_____	_____	_____
<b>Total \$ amount of checks:</b> _____	_____	_____	_____
<b>DEDUCTIONS? (attach note):</b> _____	_____	_____	_____
<b>TOTAL:</b>			
<b>Currency:</b> _____			
<b>Checks:</b> _____			
<b>TO BE DEPOSITED:</b> _____	_____	_____	_____

Counter #1 Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

Counter #2 Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

Counter #3 Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_